

Town of Litchfield
Emergency Meeting of the Select Board
May 6, 2020
Meeting Minutes

1.0 Convened at 9:00 AM at the Transfer Station; Selectmen: Gary Parker, Chairman, Rayna Leibowitz, Mark Russell; **Staff:** Bryan Lamoreau, Transfer Station Manager, John Monroe, TS Attendant; John Upham, TS Attendant.

2.0 The purpose of this meeting is to examine conditions at the Transfer Station to determine the best way of accomplishing changes to effect desired outcomes. A site plan of the Transfer Station is needed. If it cannot be located by DEP or at the Town Office, one will need to be created and approved (accepted) by DEP.

Desired Outcome:

- A. Consolidating recycling containers into a single area for convenience of “customers”.
 - Needs:
 - Clearing of trees to the North and West to allow for expansion of the concrete pad
 - Expansion of the concrete pad to accommodate three more containers.
 - Reversing the direction of the containers by 180 degrees, allowing improved attendant monitoring.
 - Reversal of the plastics compacting equipment and capability.
- B. Facilitating the removal of filled recycling containers.
 - Needs:
 - Clearing of trees to the North and West to enable trucks to pick up and drop off containers.
- C. Facilitate removal of electronics materials from the storage trailer.
 - Needs:
 - Removing tires to get access to the front of the trailer.
 - Lifting the front of the trailer to move it sideways to better align the trailer with the travel way to allow safer access without removing trees that may jeopardize the integrity of the slope above the brook.
- D. Facilitating removal of Bulky Goods roll-offs.
 - Needs:
 - Enabling access from either end to minimize endangering the roof and support structure from damage while installing or removing the roll-offs.
 - The short end wall on the West side would be removed and a concrete ramp installed to allow a truck to back under the roof supports and drop the roll-off.
 - There would be no changes to the East end.
- E. Managing water diversion from Swap Shop area.
 - Needs:
 - Changing the contours of the area in front of (north side) the Swap Shop building to allow water to run off to the East rather than into the building.
 - If a French Drain is necessary, install it.
- F. Managing water flow from area around recycling containers, (especially necessary if the goal of A. is achieved).

Needs:

With the approval of DEP, contour and slope area to channel water into the East side area and through a French drain to a point beyond the crest of the knoll at the Transfer Station.

G. Eliminate water pooling to the left of the tire pile.

Needs:

Drain and fill in depression so future pooling is eliminated. It may be necessary to tie into the French Drain from the North-East area of the new clearing.

No actions were taken by the Select Board. The Transfer Station Manager will gather information that will be needed.

Respectfully Submitted By

Rayna Leibowitz