

Town of Litchfield
Select Board
October 22, 2018
Final Minutes

1.0 Convened 6:30; Pledge to Flag; Selectmen, Gary Parker, Chairman, Rayna Leibowitz and Mark Russell; **Staff:** Trudy Lamoreau, Town Manager; Larry Nadeau, Road Comm.; Stan Labbe, Fire Chief; Toby Jutras, Cyndi Redmond, Richard Lane and Tamas Szepsy, Road Advisory Comm; John Upham, FOAA Officer; Selena Nadeau, Town office Staff; Renee LaChappelle, BAR; Mike Seaman and Paul Hempstead, Planning Board and **Guests Present** per the sign in sheet

2.0 Minutes of Oct 8, 2018 Meeting submitted for final approval. A motion to accept the minutes as drafted was made by Mark Russell, seconded by Gary Parker and voted 3 - 0.

3.0 Reports and Correspondence

3.1 Town Manager - A. There will be a meeting at 10:00 AM tomorrow (Tuesday, 10/23/18) with MDOT at Palmer Bridge on Route 197 to discuss DOT's plans for bridge work, expected next year (2019).

B. The Burnham Bridge on the Plains/Pond Road is expected to open 10/27, a week later than originally expected.

C. Trudy met with the fifth person from FEMA to give yet another person a briefing regarding the response to the wind/rain storm of Oct 31, 2017. She was told we were expected to be eligible for \$6,500 less 25% in category A and \$5,800 to \$6,200 in Category B, less 25% for administrative costs. Later **another** new person called and wanted Trudy to sign papers.

D. Tax payments are coming in well.

E. Only 102 tax liens were filed last week, down from a usual number around 240.

F. Enables wants to meet with the Board on a Tuesday or Thursday, late morning. After discussion, a meeting on a Thursday morning, no later than 11:00 AM will be set up.

G. Ellery Ban, the Assessing Agent, requested a meeting (workshop) to discuss abatements and supplementals. A workshop will be set up for Nov.1.

H. The Assessing team expects to be done on Friday. They have found 5 new houses we have no record of. The Town can bill for 3 years of back taxes. The Town Manager was directed to provide Steve with information about these as soon as possible. The Assessing team has reported good cooperation by homeowners and no big problems.

3.2 Code Officer/Plumbing Inspector -A. Trudy reported for Steve who was ill: A street name request will be added as and agenda adjustment

B. Steve received 4 or 5 new house permit applications since our last meeting.

3.3 Road Commissioner - A. The Whippoorwill Road Culvert bid opening will be Nov. 12.

B. Oak Hill Road: Majority of the dirt work is done. Paving is planned for Nov 5, 6. Every day they go back to the road they find drivers have messed with the surfaces, tire marks, spinning, making the repairs adds to the work needing to be done.

C. The Planning Board sat in on a meeting with the Road Advisory Committee regarding the Phosphorus Control Plan Issue. Toby Jutras, RAC Chairman, advised research by Marshall Cole of Calderwood Engineering contacting MDOT determined the DEP exempts municipalities from this requirement for road repairs.

D. The majority of sand and salt has been prepared. Four deliveries were not received as a communication failure appeared to have occurred. The telephone call to order Salt goes to Chicago, from there to Searsport and someone in Searsport calls Larry. With KVCOG's assistance, a more direct system has now been established and this should eliminate that problem in the future.

E. Sanders are installed on all but Ron's truck in preparation for possible icing conditions Wednesday and/or Sunday mornings.

F. Fuel tanks were inspected by DEP last week. They are due for replacement in 2021. Larry has learned of an opportunity to purchase a double walled self contained covered tank, for above ground installation for \$45,000, a \$90,000 value that will be available in 2020. At our expense, we would need to

do site work with a concrete pad, hire a crane to load it, truck it and unload it here and the electrical work. The lot where the old Town Garage was would be the designated location. It would eliminate the DEP annual inspection and have a 45 year life expectancy.

G. Larry was asked to contact David Blocher to discuss his request for drainage changes onto his property. It was noted David would need to give written permission to go onto his property to do the requested work.

G. The MDOT ground the pine tree stumps on the Plains Road and they did a very good job. It took them 2 days.

3.4 Fire & Rescue A. Chief Labbe advised the Dept. was at the school for Fire Prevention Week education for the students.

B. He is sending 5 firefighters to the Samoset to get some required training at their annual conference.

C. Richmond is planning a First Responder training program next month. Stan expects to have 3 or 4 students in it.

D. He plans to prepare an RFP for replacement of the metal passage doors on the fire stations that have not worked well. He plans to have fiberglass doors installed.

3.5 Emergency Mgmt. No report.

3.6 Assessing Agent - A. See 3.1 G. above

3.7 Transfer Station A. Bryan Lamoreau reported they've had a busy two weeks.

B. Lots of mattresses have come in. He collected over \$900 in fees.

C. Tires are coming in fast. They were removed recently and he'll have to call again for removal.

D. He expects to receive 20 cement blocks next week to expand the compost pile for leaves.

E. The bumper pads for the concrete wall behind the bulky cans will be installed soon. Ron is doing some preparation work.

F. Nov. 10 will be the date we return to sorting recyclables. Luckily, we retained the cans and they will be put on the expanded pad beside the compactor. That compactor will be used for plastic recyclables as they will benefit the most from compacting.

G. Drug Take Back Day is scheduled for Oct. 27. The Sheriff's Office will have a deputy to receive expired and unwanted medicines from 10 to 2.

H. The requirement for clear plastic bags will be strictly enforced after discovering some "emptied" black bags contained household trash.

3.8 Other Town Committees - The Road Advisory Comm. - no report.

4.0 Agenda Adjustments

4.1 Oak Hill Road Paving

4.2 Street Name Request

4.3 Gustin Road - Closing for Winter Maintenance

5.0 Scheduled Business

5.1. Mary Jo Mason - Consent Agreement Discussion - Tabled as the resident had not been served the papers needed to get her here.

5.2 Pat Gagnon - taxes, Withdrawn at this time by the resident.

5.3 Carin Burnett - Food Sovereign Ordinance - Chairman Parker advised we have learned a Food Sovereign Ordinance must be voted on and passed at a Town Meeting by the residents. It cannot be done by the Select Board. Ms Burnett was advised of the petition options if this is desired for a Town Meeting prior to the regular June one. She was urged to work with Steve O. and Trudy for template and process information. The Board also suggested a petition would not require the usual 10% of voters signing it to be given consideration. Paul Hempstead, Vice Chair of the Planning Board suggested the Select Board might want to consider an agriculture-related committee for this and possible marijuana issues.

5.4 Corrective Quit Claim Deed - David and Tammy Coombs, Map R10 Lot 18 - A 1998 Quit Claim Deed from the Town contained incorrect map and lot number information. This new Quit Claim Deed corrects that error. Filing fees are being paid by the property owner. A motion to approve and sign the Quit Claim Deed was made by Rayna Leibowitz, seconded by Mark Russell and voted 3 - 0.

6.0 Unscheduled Business

6.1 Oak Hill Road Paving - Following a visit to the Oak Hill Road on Oct 4, the Select Board decided to revisit the paving issue. Chairman Parker recommends extending the pavement on the south end of the gravel section about 600' to the north, ending in the relatively level area between the two hills. The Road Commissioner recommends extending the pavement further to the north, ending at Guay's paved driveway, thus providing a good transition point at the top of the hill, an area that is about level about another 600' beyond Chairman Parker's recommendation. Following further discussion, a motion was made by Mark Russell to approve paving to Mr Guay's driveway providing it does not stop on a hill, seconded by Rayna Leibowitz and voted 2 - 1 (Chairman Parker opposing).

6.2 Street Name - A request for naming a private driveway now that a second house is being built on it was made by a resident to be Sleepy Hollow Drive. It is off Beaver Drive (off Hardscrabble Road) in the Purgatory part of town. The request is tabled to the next meeting as Chairman Parker wants to visit the location to have a clearer understanding of the request.

6.3 Gustin Road Closing for Winter Maintenance - Discussion and examination of the state law regarding closing a public road for winter maintenance identified the process must be done between May 1 and Oct. 1. Accordingly, it will not be addressed for this winter.

8.0 Appointments and Resignations

8. Recreation Committee - Jamie Ouellette - A motion to appoint Jamie Ouellette to the Recreation Committee was made by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

9.0 Warrants

9.1 Town Voucher #8 for \$ 458,105.95 A motion to approve was made by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

9.2 Town Payroll #8 for \$20,122.21 A motion to approve was made by Mark Russell, seconded by Rayna Leibowitz and voted 3 - 0.

10.0 Other Business

10.1 Randy Greenwood, candidate for the House of Representatives was recognized. He advised the citizen referendum process needs to be changed. The Question #1 on this coming election is fueled by misleading information and outside money. The issue had not been submitted to the legislature to go through the appropriate process.

12.0 Future Agenda Item

12.1 Feedback on Selectman's Handbook

12.2 Whippoorwill Rd Culvert Bid Opening

12.3 Approval of Minutes for Oct 2 and Oct 4, 2018

12.4 Meeting set up with Enables

12.5 Replacement (PW) Fuel Tank Discussion

12.6 Sleep Hollow Drive Naming Request

12.7 Gustin Road, Winter Maintenance (after May 1)

12.8 Mary Jo Mason (and lienholder) Consent Agreement

12.9 Doug Caton - Consent Agreement

12.10 David Blocher Ditch Request

12.11 Shoreland Zoning, Land Use Ordinance Consistency Efforts

13.0 Adjournment at 8:20 PM.

Respectfully Submitted by Rayna Leibowitz