

Town Of Litchfield
Board of Selectmen
Minutes

Approved 8/8/16

Date: July 11, 2016

- 1.0 **Convened at 6:30 PM; Pledge to Flag; Selectmen Present:** Chairman, Mark Russell, George Thomson, and Tim Lachapelle. **Staff Present:** Trudy Lamoreau; Town Manager, Larry Nadeau III; Road Commissioner, Bryan Lamoreau; Transfer Station, Carman Douglas; Town Clerk **Committee Members:** Don Jenkins; Budget Committee, Richard Lane; Road Committee, Rayna Leibowitz; Academy Trustee, Bill Quackenbush; Solid Waste Committee, Tomas Szepsy; Road Committee. **Guests Present;** Vicki Russell, Diana Larrabee, Selena Nadeau, Tristan Russell, Representatives from St. Laurent and McGee Construction.

- 2.0 **Minutes of June 27, 2016 submitted for final approval:** Tabled until next meeting.

- 3.0 **Reports and Correspondence:**
 - 3.1 Town Manager Report: The Town Manager will be signing the Forestry Contract with Two Trees Forestry for the harvest at Smithfield Plantation. The Town Manager received an e-mail from Dave Larrabee about the Buck Eye Pipeline. Litchfield has the longest stretch of pipeline that has not been maintained. Asplundh is doing the work on the pipeline. The pipeline has an easement with the town, the town owns the land. Asplundh has taken down trees in Smithfield Plantation and Richard Taylor was offered the wood. The Town Manager will write a letter to the Smithfield Plantation and ask them what the process is on choosing the recipient of the wood. The Town Manager passed out MMA packets to the Selectboard members for voting on officers for the Maine Municipal Association. George moved to accept the slate of officers suggested by the MMA Nominating Committee, 2nd by Mark. After discussion, the motion passed by a **3-0-0 vote**. The Town Manager will mail the official ballot.
 - 3.2 Code Enforcement Officer/Plumbing Inspector: The Town Manager reported for the Code Enforcement Officer that there has been an increase in activity around Woodbury Pond.
 - 3.3 Road Commissioner: N.F. Luce has made significant progress on the bridge on the Ferrin Road. The deck will be poured Thursday afternoon. There have been some complaints about branches on the detour on Dian White's property and the public works crew trimmed some of them back. There are also issues with the mail delivery as the USPS will not travel on the detour. USPS is holding the mail for pick up at the Post Office.
 - 3.4 Fire Chief: No Report
 - 3.5 Emergency Management: No Report
 - 3.6 Assessing Agent: No Report
 - 3.7 Transfer Station: Bryan Lamoreau reports that DEP will approve the gravel pit for brush and leaves. During some of the recent site work by Public Works, a considerable amount of old gravel was relocated close to the old brush site and Bryan will discuss with DEP whether that site might also be approved. Bryan will be meeting with DEP to resolve some issues with the annual report. Permit Applications from the Haulers are progressing very slowly and Bryan indicated that Amendments to the Ordinance may be necessary to address these recurring issues. Bryan called Richard Rines about the safety issue that was identified at the 6-27-16 Selectman's Meeting and expects that the issue has been resolved.
 - 3.8 Other Town Committees: No Report

- 4.0 **Agenda Adjustments:**
 - 4.1 Election of Officers; George Thomson nominated Mark Russell as Board of Selectmen Chairman. Tim Lachapelle seconded. **Voted 2-0- 1.**

5.0 Scheduled Business:

5.1 At 6:45PM The Chairman Opened the Bids for gravel and reclaim:

Bids are as follows ;(please see attached document)

The Chairman asked Don Jenkins, Budget Committee; Richard Lane, Road Committee and, Tmas Szepsy, Road Committee to go into a separate room and analyze the bids and report back to the Selectmen. The Selectmen continued with other business until they reported back. When the report came back, the Selectman discussed the ongoing policy of considering a 5% allowance for a Litchfield business. Tim raised a concern about the potential conflicts of interest in awarding the contract to a company owned by the Road Commissioner. Motion by George, 2nd by Mark, to award all the bids to LR Nadeau, Inc. contingent upon the Town Manager receiving a favorable written legal opinion from MMA concerning the awarding of a contract to a business owned by a town employee. After discussion, the **motion passed 2/0/1.**

5.2 Community Park: No one from the committee was available to attend the meeting. Park signs were passed out to the Selectmen. Mark read aloud the rules and regulations for Litchfield Community Park. During the discussion, safety and liability issues were raised, particularly concerning the swimming area. George volunteered to do some research on non-lifeguard swimming facilities and will attempt to contact Carol Smith of the Conservation Committee to further discuss the safety issues.

5.3 School Budget Notice of Elections:

A motion was made to sign the Notice by Mark Russell, 2nd by George Thomson. After discussion the **motion passed 3-0-0.**

5.4 Maine Dept. of Transportation:

The Town Manager was contacted by a representative of MDOT who reported that a road closure on the Plains Road is planned for mid-July. The closure would last for three days and will be for the purpose to change out a culvert. The discussion that followed included questions about the need for the closure. The length of the closure and the inconvenient timing, considering that the nearby Small Road has been closed by the MTA, was also questioned. The Town Manager will call MDOT tomorrow to request that a representative of MDOT attend the next Selectman's meeting.

6.0 Unscheduled Business: none

7.0 Legal: none

8.0 Appointments/Resignations: none

9.0 Warrants:

9.1 Town Voucher #1 was presented for \$439,167.87 which included an increased amount for the RSU even though a new RSU#4 Budget has not been approved. It was moved by George, 2nd by Tim, to approve, and sign, the warrant for \$413,427.93. This amount allows for a check to the RSU for the same amount as last year. After discussion, the **motion passed 3/0/0.**

9.2 Town Payroll #1 was presented for \$16,620.07. It was moved by George, 2nd by Tim, to approve, and sign, the warrant. After discussion, the **motion passed 3/0/0.**

10.0 Other Business:

11.0 Selectmen/Public Discussion/Communication:

11.1 Tim requested a laptop for the Clerk to do the minutes at the meeting. The Town Manager indicated that that was a possibility.

11.2 Richard Lane asked if Calderwood Engineering had completed the requested quote for the Engineering of Ferrin Road. The Road Commissioner had just received a quote of \$7200, but had not had time to study it. This led to a further discussion about the road work that is being planned for this summer

12.0 Future Agenda Items

12.1 D. Blocher Property

12.2 Street Lights

12.3 Old Mill Road Bridge

12.4 Gustin Road Bridge/Culvert

12.5 Job Description/Mission Statement for the Road Committee

13.0 Adjournment

Adjourned at 8:15 PM

Respectfully Submitted

Carman Douglas, Town Clerk

Mark Russell, Chairman

Class A Gravel 500 yds 3500 yds
 Class D Gravel 1,500 yds 15 yd truck
 Reclaim 1/2" 1,500 yds 233 trips estimated

12 Month

	Loaded	Delivered	Location	Price Hold	Loaded	Delivered		
St. Laurent A	\$ 10.24	\$ 14.94	Sabattus	Y	\$ 5,120.00	\$ 7,470.00		
D	\$ 8.94	\$ 13.64	Sabattus	Y	\$ 13,410.00	\$ 20,460.00		
					\$ 18,530.00	\$ 27,930.00		
McGee A	\$ 13.50	\$ 15.78	Monmouth	y	\$ 6,750.00	\$ 7,890.00		
D	\$ 10.65	\$ 12.40	Monmouth	y	\$ 15,975.00	\$ 18,600.00		
					\$ 22,725.00	\$ 26,490.00		
L.R. Nadeau Inc A	\$ 9.00	\$ 14.00	Manchester	y	\$ 4,500.00	\$ 7,000.00	\$ 4,275.00	\$ 6,650.00
D	\$ 7.00	\$ 13.00	Manchester	y	\$ 10,500.00	\$ 19,500.00	\$ 9,975.00	\$ 18,525.00
					\$ 15,000.00	\$ 26,500.00		
					95% \$ 14,250.00	\$ 25,175.00		
St. Laurent R 1/2	\$ 17.24	\$ 21.94	Sabattus	Y	\$ 25,860.00	\$ 32,910.00		
McGee R 1/2	\$ 19.95	\$ 22.20	Augusta	y	\$ 29,925.00	\$ 33,300.00		
L.R. Nadeau Inc R 1/2	\$ 15.00	\$ 20.00	Manchester	y	\$ 22,500.00	\$ 30,000.00	\$ 21,375.00	\$ 28,500.00
Quirion Construction R 3/4	\$ 15.00	\$ 19.75	Augusta	unk	\$ 22,500.00	\$ 29,625.00		

*Town of Litchfield
 Bids submitted on July 11th 2016*