

**Remember**

**VOTING- June 8, 2021 8:00 a.m. to 8:00 p.m.**

**TOWN MEETING -Saturday, June 12, 2021 at 10:00 a.m.**

**At the Sportsmen's Club for Voting & at the Carrie Ricker School Gymnasium for Town Meeting**

**(NOTE: The following was what existed at press time in Mid-May. The true and posted Warrant may differ to a slight degree)**

**TOWN WARRANT  
TOWN OF LITCHFIELD**

To: Bryan Lamoreau, a resident of the Town of Litchfield in the County of Kennebec.

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Litchfield to meet at the Litchfield Sportsmen's Club on Tuesday, the 8th day of June, 2021 A.D. at eight o'clock in the forenoon, then and there to act on the following articles, to wit:

**SECTION I – ADMINISTRATION**

Art. 1. To choose a Moderator to preside at said meeting.

Art. 2. To elect all TOWN OFFICERS required by law and previous vote of the Town to be chosen by secret ballot; namely, Selectmen, Litchfield Academy Trustee, RSU4 Board Director and Budget Committee. The polls will open at eight o'clock in the morning and will close at eight o'clock in the evening. The meeting will then adjourn after the ballots have been tallied and reconvene at the Carrie Ricker School Gymnasium at ten o'clock Saturday morning, June 12th, 2021 A.D.

Art. 3. To see if the Town will vote to hear and discuss any reports of any Boards, Committees, or Officers (whether residing in Town or not) of the Town.

Art. 4. To see if the Town will vote to fix Oct. 15, 2021 or up to 30 days after commitment, whichever is later, Jan. 15, 2022, and April 15, 2022 as the dates on each of which one-third of the property taxes are due and payable, and as the dates from which interest will be charged on any unpaid taxes and liens for tax year 2021-22 at the rate of 2.0% per year.

Art. 5. Shall the Town authorize the Tax Collector to accept prepayment of taxes not yet committed or assessed? (This Article required by State Law Title 36 MRSA §506)

Selectmen Recommend: Ought to Pass

Art. 6. Shall the Town authorize the Tax Collector to pay interest at a rate of 0% from the date of overpayment on any taxes paid and later abated? (Title 36 MRSA §506A).

Selectmen Recommend: Ought to Pass

Art. 7. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of money, or personal property and/or real estate to the Town and to appropriate and expend such gifts for such public purposes as the Selectmen deem to be in the best interest of the Town.

Selectmen Recommend: Ought to Pass

Art. 8. To see if the Town will vote to authorize the Board of Selectmen to apply for and accept state and federal grants and grants from nonprofit organizations on behalf of the town for municipal purposes, including when necessary, the authority to sign the grant contracts and accept the conditions that accompany grant funds, and to appropriate and expend grant funds for the authorized purposes.

Selectmen Recommend: Ought to Pass

**Explanation:** The Town needs the authorization of the Town Meeting, which is the legislative body of the town, to apply for many grants. This article avoids the need for a Special Town Meeting to authorize the Board of Selectmen

to submit an application for grant funding on behalf of the Town and to accept any grant funds awarded. This article would allow an appropriation of grant funds, and expenditures of these grant funds.

Art. 9. To see what sum the Town will establish for each SELECTMAN (01-5-020).

Selectmen Request: \$3,000 (\$9,000 total)  
Budget Committee Recommends: \$3,000 (\$9,000 total)

Art. 10. To see what sum the Town will raise and appropriate for ADMINISTRATION (01-5).

Selectmen Request: \$293,320.  
Budget Committee Recommends: \$293,320.

Art. 11. To see what sum the Town will raise and appropriate for GENERAL GOVERNMENT (05-5).

Selectmen Request: \$46,350  
Budget Committee Recommends: \$46,350

Art. 12. To see what sum the Town will raise and appropriate for EMPLOYEE BENEFITS (07-5), with unexpended VACATION 20% (07 5-027) to carry forward until the full accrued vacation liability is met.

Selectmen Request: \$207,719  
Budget Committee Recommends: \$207,719

Art. 13. To see what sum the Town will raise and appropriate for INSURANCE (08-5).

Selectmen Request: \$96,688  
Budget Committee Recommends: \$96,688

Art. 14. To see what sum the Town will raise and appropriate for LEGAL EXPENSES (09-5).

Selectmen Request: \$10,000  
Budget Committee Recommends: \$10,000

Art. 15. To see what sum the Town will raise and appropriate for GENERAL ASSISTANCE (10-5), and that a similar sum be transferred as required from State Dept. of Human Services funds.

Selectmen Request: \$5,000  
Budget Committee Recommends: \$5,000

Art. 16. To see what sum the Town will raise and appropriate for PLANNING BOARD/BOA/BAR (14-5).

Selectmen Request: \$1,000.  
Budget Committee Recommends: \$1,000

Art. 17. To see what sum the Town will raise and appropriate for TOWN OFFICE OPERATIONS (15-5).

Selectmen Request: \$15,900  
Budget Committee Recommends: \$15,900

Art. 18. To see what sum the Town will raise and appropriate for OFFICE EQUIPMENT/SERVICE (20-5).

Selectmen Request: \$31,496  
Budget Committee Recommends: \$31,496

Art. 19. To see what sum the Town will raise and appropriate for ANIMAL CONTROL (25-5).

Selectmen Request: \$17,210  
Budget Committee Recommends: \$17,210

Art. 20. To see what sum the Town will raise and appropriate for LITCHFIELD FIRE DEPARTMENT and RESCUE (30-5); and that any unexpended balance carry into the FIRE EQUIPMENT AND RESCUE RESERVE FUND (33-5-905).

Selectmen Request: \$119,550  
Budget Committee Recommends: \$119,550

Art. 21. To see what sum the Town will raise and appropriate for FOREST FIRES AND OUTSIDE HELP (31-5).

Selectmen Request: \$3,000  
Budget Committee Recommends: \$3,000

Art. 22. To see what sum the Town will appropriate from the FIRE EQUIPMENT RESERVE ACCOUNT (33-5) to be used for the purchase of SCBA Equipment.

Selectmen Request: \$85,000  
Budget Committee Recommends: \$85,000

Art. 23. To see what sum the Town will raise for the FIRE EQUIPMENT RESERVE ACCOUNT (33-5). (Note: Next upcoming major purchase - Fire Equipment Pumper Truck)

Selectmen Request: \$100,000  
Budget Committee Recommends: \$100,000

Art. 24. To see what sum the Town will raise and appropriate for AMBULANCE SERVICE (37-7).

Selectmen Request: \$46,681  
Budget Committee Recommends: \$46,681

Art. 25. To see what sum the Town will raise and appropriate for STREET LIGHTS and FLASHING INTERSECTION LIGHTS (38-5).

Selectmen Request: \$2,500  
Budget Committee Recommends: \$2,500

Art. 26. To see what sum the Town will raise and appropriate for PUBLIC WORKS (40-5) and that any unexpended balance carry into the HIGHWAY EQUIPMENT RESERVE FUND (G10-366-00).

Selectmen Request: \$485,270  
Budget Committee Recommends: \$485,270

Art. 27. To see what sum the Town will raise and appropriate for the CAPITAL ROAD IMPROVEMENT (43-5) carry forward. (NOTE: Accompanying revenue projections Art. 45 includes \$180,000 that will be spent on road improvement)

Selectmen Request: \$600,000  
Budget Committee Recommends: \$600,000

Art. 28. To see what sum the Town will raise and appropriate for the TOWN GARAGE (43-5).

Selectmen Request: \$22,530  
Budget Committee Recommends: \$22,530

Art. 29. To see what sum the Town will raise and appropriate for the TRANSFER STATION (50-5).

Selectmen Request: \$103,653  
Budget Committee Recommends: \$103,653

Art. 30. To see what sum the Town will raise and appropriate for EMERGENCY SERVICES (56-5).

Selectmen Request: \$48,563  
Budget Committee Recommends: \$48,563

Art. 31. To see what sum the Town will raise and appropriate for RECREATION (58-5).

Selectmen Request: \$18,121  
Budget Committee Recommends: \$18,121

Art. 32. To see what sum the Town will raise and appropriate for care and maintenance of CEMETERIES (60-5).

Selectmen Request: \$7,640  
Budget Committee Recommends: \$7,640

Art. 33. To see what sum the Town will raise and appropriate for the TOWN NEWSLETTER (63-6).

Selectmen Request: \$7,800  
Budget Committee Recommends: \$7,800

Art. 34. To see what sum the Town will raise and appropriate for the following PUBLIC SERVICE AGENCIES (65-6).

<u>Agency</u>	<u>Requested Amount</u>
American Red Cross	1,200
KVCAP Transportation	600
Litchfield Food Bank	2,000
Family Violence	2,000
Rural Community Action Ministry	3,000
Spectrum Generations	1,898
Crisis/Assault Support	1,200
TLA/CYC	3,750
Kennebec Behavioral Health	3,200
Androscoggin Home Care/Hospice	1,000
D.A.S.H	5,000
Total	\$24,848

Selectmen Request: \$24,848  
Budget Committee Recommends: \$24,848

Note: New Charities and Organizations must submit a petition for warrant placement and requested amount with signatures of 50 Litchfield registered voters.

Art. 35. To see what sum the Town will raise and appropriate for LIBRARY services (66-6).

Selectmen Request: \$24,038  
Budget Committee Recommends: \$24,038

Art. 36. To see what sum the Town will raise and appropriate for dues for the KENEBEC VALLEY COUNCIL OF GOVERNMENTS (67-6).

Selectmen Request: \$5,734  
Budget Committee Recommends: \$5,734

Art. 37. To see what sum the Town will raise and appropriate for the Town's share for operation and maintenance of the NEW MILLS DAM (5,100) and WOODBURY POND DAM (\$4,000) (68-6), and that any end of year balances be transferred to respective maintenance reserve funds (G10-368-00).

Selectmen Request: \$9,100  
Budget Committee Recommends: \$9,100

Art. 38. To see what sum the Town will raise and appropriate for DEBT SERVICE (70-6).

Selectmen Request: \$168,700  
Budget Committee Recommends: \$168,700

Art. 39. To see what sum the Town will raise and appropriate for CAPITAL PROJECTS (80-6) and to be used by the Selectmen as they deem reasonable, and that any unexpended balance carry into the CAPITAL PROJECTS RESERVE FUND (G10-373-00) as of the listed lapse date.

	<u>Amount</u>	<u>Lapse Date</u>
Transfer Station (Attendants Office):	\$10,000	6/30/2023
Public Works (New Fuel Depot):	\$50,000	6/30/2022
Litchfield Academy (Capital Repairs – Windows):	\$10,000	6/30/2023

Selectmen Request: \$70,000  
Budget Committee Recommends: \$70,000

Art. 40. To see what sum the Town will raise and appropriate for the CONSERVATION COMMISSION (84-6).

Selectmen Request: \$3,000  
Budget Committee Recommends: \$3,000

Art. 41. To see what sum the Town will raise and appropriate for the SENIOR CENTER (85-6-085, 088).

Selectmen Request: \$3,800  
Budget Committee Recommends: \$3,800

Art. 42. To see what sum the Town will raise and appropriate for the SENIOR DIRECTOR (85-6-087, 090) (including \$100.00 travel allowance). This permanent part-time position is for 15 hours/week.

Selectmen Request: \$12,736  
Budget Committee Recommends: \$12,736

Art. 43. To see what sum the Town will raise and appropriate for the CONTINGENCY FUND (93-6) and authorize the Selectmen to use as they deem advisable to meet unanticipated expenses that occur during Fiscal Year 2020-21.

Selectmen Request: \$ 20,000  
Budget Committee Recommends: \$20,000

Art. 44 To see if the Town will accept the following categories of funds as provided by the Maine State Legislature during our fiscal year beginning July 1, 2020: Municipal Revenue Sharing, Urban Rural Initiative Program (URIP), State Aid to Education (including Federal pass-through funds and property tax relief), Public Library State Aid per Capita, Civil Emergency Funds (Emergency Management Assistance), Snowmobile Registration Money, Tree Growth Reimbursement, General Assistance Reimbursement, Veterans Exemption Reimbursement and State Grants or other Funds (this category includes all funds received from the State Grants or that are not listed above).

Selectmen Recommend: Ought to Pass  
Budget Committee Recommends: Ought to Pass

Art. 45. To see if the Town will appropriate 100% of snowmobile registration monies to the Litchfield Snowmobile Club in 2020-2021.

Selectmen Recommend: Ought to Pass  
Budget Committee Recommends: Ought to Pass

Art. 46. To see if the Town will raise and appropriate for COBBOSSEE WATERSHED (97-6).

Selectmen Recommend: \$38,862  
Budget Committee Recommends: \$38,862

Art. 47. To see if the Town will raise and appropriate for COUNTY TAX (96-6).

Selectmen Recommend: \$418,019  
Budget Committee Recommends: \$418,019

Art. 48. To see if the Town will allow the Selectmen to appropriate the money raised for overlay to pay tax abatements and applicable interest granted during the fiscal year beginning July 1, 2021.

Selectmen Recommend: Ought to Pass  
Budget Committee Recommends: Ought to Pass

**Explanation:** Many communities fail to appropriate money to be used to pay abatements granted during that budget period. They simply use the overlay generated through the tax commitment. Even though 36 M.R.S.A. § 710 authorizes assessors to raise overlay, there is no authority to spend the amount of the overlay without a town appropriation vote.

Art. 49. To see if the Town will authorize the Selectmen at their discretion to transfer up to 10% of the June 30, 2021 balance of the Town Forest Reserve (G10-103-00) to the Fuel Fund (G10-380-00).

Selectmen Recommend: Ought to Pass  
Budget Committee Recommends: Ought to Pass

(Note: Originally, the article establishing the Town Forest Reserve account (G10-103-00) designated that interest only from the account will be used for the reduction of taxes. In 2004, this was amended to authorize selectmen to appropriate monies from the Town Forest Reserve Account for various forest management purposes. In 2014 this was amended to allow 10% to be transferred to the Litchfield Fuel Fund. (The Selectmen have not yet chosen to transfer any money.)

Art. 50. To see if the Town will authorize the Board of Selectmen, on behalf of the Town, to advocate against the construction of Fish Passage Structures at the New Mills Dam (an asset of the Town of Litchfield) and to advocate against the expenditures of Litchfield Taxpayer assessments for the construction of Fish Passage Structures at New Mills Dam, until such time that the New Mills Dam Committee and the Cobbossee Watershed District Board of Trustees have determined the construction of such structures is in the best interest of their constituents and stakeholders. This authorization would also include joining, on behalf of the Town, with any group, organization, or consortium whose purpose it is to oppose the construction of such structures, until such favorable determination, and to publish said advocacy.

Selectmen Recommend: Ought to Pass

Art. 51. To see what sum the Town will raise and appropriate for a SPECIAL PROJECT (83-6) entitled NEW MILLS DAM ADVOCACY (TBD) and to be used to further the purpose of Article 50 as the Board of Selectmen deem reasonable, and that any unexpended balance, as of June 30, 2023, lapse into the UNASSIGNED FUND BALANCE (G10-100-00).

Selectmen Recommend: \$5,000  
Budget Committee Recommends: \$1,000

Art. 52. To see what sum the Town will raise and appropriate for a SPECIAL PROJECT (83-6) entitled GRANT WRITING and GRANT ADMINISTRATION (TBD) and to be used, as the Selectmen deem reasonable, to contract with an individual or organization to write grant applications on behalf of the Town of Litchfield for the purpose of securing State, Federal and non-profit grants including, but not limited to, for Broadband infrastructure, and for Road Reconstruction; and for administering any such grants that the Town may win; and that any unexpended balance, as of June 30, 2024, carry forward into the SPECIAL PROJECTS RESERVE ACCOUNT (G10-362-00).

Selectmen Recommend: \$20,000  
Budget Committee Recommends: \$20,000

Art. 53. To see what sum the Town will raise and appropriate for a SPECIAL PROJECT (83-6) entitled BROADBAND INFRASTRUCTURE (30) to be used as the Selectmen deem reasonable and at the recommendation of the Broadband Committee, to pursue projects and/or grants that will improve broadband service to residents of Litchfield, and that any unexpended balance, as of June 30, 2022, carry into the SPECIAL PROJECTS RESERVE FUND (G10-362-00).

Selectmen Recommend: \$20,000  
Budget Committee Recommends: \$20,000

Art. 54. To see what sum the Town will raise and appropriate for a SPECIAL PROJECT (83-6) entitled INVASIVE PLANT CONTROL (TBD) to be used, as the Selectmen deem reasonable and at the recommendation of the Conservation Commission, to provide a program of eradicating invasive plants from Town-owned property, and that any unexpended balance, as of June 30, 2022, carry into the SPECIAL PROJECTS RESERVE FUND (G10-362-00).

Selectmen Recommend: \$9,425  
Budget Committee Recommends: \$9,425

Art. 55. To see if the Town will authorize the Board of Selectmen to transfer any balance in the CAPITAL PROJECTS RESERVE FUND (G10-373-00) that does not have a lapse date as of June 30, 2022 into the UNASSIGNED FUND BALANCE (G10-100-00).

Selectmen Recommend: Ought to Pass  
Budget Committee Recommends: Ought to Pass

Art. 56. To see if the Town will authorize the Board of Selectmen to transfer any balance in the SPECIAL PROJECTS RESERVE FUND (G10-362-00) that does not have a lapse date as of June 30, 2022 into the UNASSIGNED FUND BALANCE (G10-100-00).

Selectmen Recommend: Ought to Pass  
Budget Committee Recommends: Ought to Pass

Art. 57. To see if the Town will appropriate the following estimated revenues (including July 1, 2021 balances) to reduce 2021-22 Tax Commitment:

	REVENUES			
	2018-19 (Actual)	2019-20 (Actual)	2020-21 (Budget)	2021-2022 (Projected)
Excise (Auto)	644,964	662,427	660,000	660,000
Excise (Boat)	7,895	7,631	6,000	8,000
Building Permit Fees & Fines	5,285	8,484	8,715	7,000
Plumbing Permit Fees	9,542	11,535	7,300	10,000
G.A. Reimbursement	551	0	3,000	2,500
DEP Septic Fees	--	280	0	500
Transfer Station Tipping	13,351	15,214	11,000	11,000
Town Clerk Fees	3,920	4,002	5,000	5,000
Animal Control Revenue	1,525	1,399	2,000	1,000
Tree Growth Reimbursement	10,082	8,399	13,000	8,000
Tree Growth Penalty	0	0	1,000	1,000
BETE Reimbursement	495	3,304	1,000	500
Interest on Taxes & Liens	9,652	10,086	8,500	7,000
Lien Cost/Tax Sale	5,223	8,346	5,000	8,000
Veterans Reimbursement	2,417	2,459	2,400	2,400
Vehicle Agent Fees	10,328	15,737	13,000	15,000
Interest on Investment	7,264	18,349	7,200	10,000
State Revenue Sharing (min.)	150,496	248,273	182,000	300,000
Cable TV Franchise	21,200	24,876	20,000	25,000
Urban Rural Initiative Program (URIP).	48,168	48,940	28,000	45,000
Misc. Revenue	4,437	11,504	8,500	190,000
Homestead Reimbursement	141,843	141,565	150,000	200,000
<u>Totals</u>	<u>\$ 1,102,068</u>	<u>1,252,810</u>	<u>1,140,900</u>	<u>1,520,400</u>

Selectmen Recommend: Ought to Pass  
Budget Committee Recommends: Ought to Pass



Art. 58. To see what sum the Town will appropriate from the Unassigned Fund Balance Account to reduce the Tax Commitment.

Selectmen Recommend: \$200,000  
Budget Committee Recommends: \$200,000

Art. 59. To see if the Town will vote to authorize the Departments listed below to solicit and accept gifts of money or personal property, to set and collect reasonable use fees, hold charitable-type fundraisers, solicit sponsorships or similar activities. All such assets are to be accounted for and managed separately from any general fund accounts and /or general fund activities of the Department in accordance with such policies, practices, and/or procedures set by the Town Manager and approved by the Board of Selectmen. Funds from and for such activities may be expended by the Department in accordance with a specific plan of work that is approved by the Board of Selectmen. The plan of work must specify the items, services, and activities that such funds are to be used for and that are within the purview of the Department. Expenditure by such accounts may not exceed cash on hand nor may expenditures be made for items, services, or activities not specified and approved in the plan of work. The Board of Selectmen may entertain changes to the plan of work at any time and approve the rolling over of unspent funds from fiscal year to fiscal year either by specific action or by standing policy. The Board of Selectmen retains final authorization and approval of all expenditures.

List of Departments or accounts:

Litchfield Academy Trustees  
Litchfield Fuel Fund  
Litchfield Senior Center  
Recreation Committee  
Smithfield Plantation  
Woodbury Pond Park

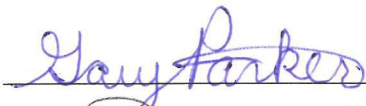
Selectmen Recommend: Ought to Pass  
Budget Committee Recommends: Ought to Pass

Notice is hereby given, that in addition to voting day, Tuesday, June 8th, the Registrar will be in session Saturday, June 12th, 2021, from 10:00 A.M. in the forenoon until the close of Town Meeting for the purpose of correcting any error in, or change a name or address on the voting list; to accept the registration of any person eligible to vote; and to accept new enrollments.

Given under our hands this 10th day of May, 2021.

BOARD OF SELECTMEN

Gary Parker



Rayna Leibowitz



Mark Russell

